# THE AOPQ & AQIPA'S 2021 CONVENTION

# "ENSEMBLE POUR MIEUX RÉADAPTER ET APPAREILLER"

OCTOBER 23 & 24, 2021 LÉVIS CENTRE DES CONGRÈS





# **WELCOME**

### A year like no other...However, we are back for our 2nd edition!

We are pleased to invite you to the AOPQ (Association des Orthésistes et des Prothésistes du Québec) and the AQIPA's (Association québécoise des intervenants auprès des personnes amputées) 2021 convention.

We consulted with orthotists and prosthetists on having the event in person and after a vast positive response, we are happy to be holding our second edition! Rest assured that strict sanitary measures will be deployed.

This convention is the national forum for orthotist, prosthetist and rehabilitation professionals, managers and company owners. It promotes the exchange of knowledge and information on equipment and rehabilitation. The event attracts over 250 professionals from their field, making it an excellent networking opportunity. Your attendance will allow you to rub shoulders with important players and leaders of the industry and expand your contacts.

### The AQIPA is turning 25!

The AQIPA (Association québécoise des intervenants auprès des personnes amputées) is a group of health care professionals working with amputees. The association brings together a diversity of professionals who have benefited of more than 25 years of knowledge and synergy to better service its complexed and specific clientele.

The AOPQ, AQIPA and the organizing committee would like to wish you all an amazing, safe and educational convention!

Thank you for attending!



Jacinte Bleau, T.P. AOPQ Interim President



Edith Boulianne, T.P. AQIPA President



Yvan Leduc, T.P. AOPQ Interim President



Jean Marchand, T.P. AOPQ Interim President



# **EVENT SITE**

The convention will be held on October 23-24, 2021 at the Levis Centre des congrès next to the Four Points by Sheraton Lévis Hotel.

Lévis Centre des congrès 5750, J.-B.-Michaud, Lévis (QC) G6V 0B1 Four Points by Sheraton Lévis Hotel 5800, J.-B.-Michaud, Lévis (QC) G6V 0B3

### **Exhibition booths and electrical requirements**

All sponsorship plans include:

- 1 booth (8' x 10')
- 1 table (6') with 2 chairs
- 1 standard electrical outlet (15 amps)
- Acknowledgement of partnership in event program
- 2 representatives per booth (8' x 10') with access to conferences, snacks and meals

\*Please refer to the registration form should you wish to add more representative to your booth (\$ 350/p.p)

### Extras

Please contact us at info@aopq.ca for additional requirements

- Additional furniture (\$)
- Special electrical needs (\$)

To select one or multiple sponsor plan(s), please complete the registration form. Make sure to submit before April 26, 2021.

Link : Partners and Exhibitors registration form

Organizing committee Christiane Ouellette, AOPQ 715-A, chemin des Pères Magog (QC) J1X 7Y6 T 514-396-9303 @ info@aopq.ca



# NEW additional exposure Take advantage of this opportunity to promote your compagny!

This year, we are offering a new way to advertise your organisation by presentating a corporate video<sup>\*</sup>. What a great way to promote your products and share upcoming news. Corporate videos will be showcased throughout the event in our coffee break & meal area, on <u>www.ortheses.com</u> web site as well as on all our social media platforms.

**Prestique & Gold sponsors** Corporate videos are free of charge.

# Silver sponsors & Exhibitors

Corporate videos are at a prefered rate of \$ 350.

\*All corporate videos must be submitted to our scientific committee for approval **prior to July 30, 2021.** Please keep under 2 minutes.

Hurry up, places are limited!

# Logistics

Installations will take place on Friday, October 22, 2021, as of 5:00 PM. Room access will not be permitted after 10:00 PM. Please adjust your schedule accordingly.

All partners must keep all equipment within allowed booth limitations. Make sure not to obstruct aisles, for security purposes. Booths are to be kept installed until official event closure. Failure to comply will result in a penalty fee of \$ 300.

The Lévis Centre des congrès will not accept deliveries prior to October 22, 2021. No C.O.D. deliveries can be accepted by the establishment.



# **SPECIAL EVENTS**



All sponsors and exhibitors are invited to the cocktail reception. Details will follow closer to the event.

## Saturday, October 23, 2021 - DINNER & SURPRISES!!!

You will not want to miss this amazing evening hosted by an important social entertainer. Our mystery guest will definitely delight you. You are in for a memorable evening!

*Wait, that's not all ... !* Participants and all sponsors are eligible to win prizes \$\$\$ by participating in the evening activity.

Take advantage of this evening to add more brand recognition. Contribute by donating a prize to be won during the activity. All participating sponsorswill be acknowledged during the evening and their logo will be advertised.

Dress code : Colors, more colors! Dress to impress!

**Tickets : \$ 75/p.p.** (includes : cocktail, 4-course meal, gratuities and event)

Tickets will not be available on site. Allergies & food restriction : <u>Partners & Exhibitors registration form</u>

2021 SPONSOR PLANS	<b>Prestige</b> \$ 5 500	<b>Gold</b> \$ 3 000 \$ 3 500	<b>Silver</b> \$ 2 100 \$ 2 4 00	<b>Exhibitor</b> \$ 1 900 \$ 2 100	Fidelity Regular
Highest visibility, presence and recognition as leader in industry and prime sponsor of event	<b>~</b>				
Booth selection (including corner location)	1st pick	2nd pick	3rd pick		
Introduction conference (5 mins.)	✓				
Corporate video (2 mins.)	✓	✓	\$	\$	
Lunch sponsor	Saturday	Sunday			- - - - - - - - - - - - - - - -
Company logo and web link advertised on www.ortheses.com	~	~			•
Acknowledgment of partnership before all conferences	✓	✓			
Ticket(s) to Saturday's event	2	1		<b>.</b>	
Company name and web link advertised on www.ortheses.com	<	✓	✓		
Logo advertised on all event posters	✓	✓	<		
Color publicity (8.5' x 11') printed in event program	<	~	~		
Acknowledgment of partnership in event program	<	<	✓	<	
Cocktail event for partners and exhibitors	✓	✓	✓	<b>~</b>	
2 full event access passes (conferences, snacks and meals)	<	<	~	~	
Compagny name advertised on www.ortheses.com	~	~	✓	✓	

Preferred rate available for NPOs. Details in online registration form.

Fidelity rate is reserved for partners and exhibitors that attended the 2019 convention. Please make sure to submit your registration before April 26, 2021.



# **FLOOR PLAN**

In case of any adjustments in sanitary measures, floor plan may be subject to changes.





# REGULATIONS

### **Cancellation policies**

You may cancel your attendance prior to July 26, 2021. To do so, please provide a written notice by email <u>info@aopq.ca</u>. All requests received afterwards will be refunded at 50 %. Penalty fees of \$ 300 will be applied. **No refunds will be issued after September 6, 2021.** 

### COVID-19

Please be assured that in the event of a regression in governmental sanitary measures, the organizing committee will postpone the convention and, if necessary, proceed with the reimbursement of its sponsors and exhibitors.

### Liabilities

The Lévis Centre des congrès, the AOPQ and AQIPA are not responsible for any damages to equipment, samples, displays, goods and personal effects brought to the event, unless serious negligence directly attributable to hotel staff. Exhibitors and attendees will be held responsible for any damages done to the property and/or its equipment. Cost of repairs will be directly charged. Damages or alterations to event facilities are strictly forbidden: no posters, notices or any other elements are to be hung on walls, columns and furniture. Usage of pre-glued labels is also forbidden.

### **Safety regulations**

For security purposes, the Lévis Centre des congrès will lock room doors on Friday evening at 10:00 PM and reopen at 7:00 AM on event days. A member of the organizing committee will be present throughout the event.

Should you plan on bringing any types of chemicals, make sure to bring proper floor covering to prevent any damages.



# **ROOM RESERVATIONS**

The 2021 convention preferred group rate is at \$ 155, per night, single or double occupancy. Reservations are to be done directly with hotel.



Please make sure to mention your attendance to the AOPQ & AQIPA 2021 convention to benefit from group rate.

Book yours soon! R.S.V.P. before September 13th, 2021.



Lévis Centre de congrès

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# **DELIVERIES**

	Boxes and equipment must be identified as :			
Destination :	Le Lévis Centre des congrès - Merchandise reception AOPQ & AQIPA 2021 Convention October 23-24, 2021			
Rooms :	100A - 100B - 100C - 100D			
Even contact :	Christiane Ouellette (AOPQ, organizing committee)			
Compagny :				
Booth # (if already attributed) :				
Contact :				
Address :				
Cell :				

 The Lévis Centre des congrès will not accept deliveries prior to October 22, 2021. However, you may ship your equipment in advance by using this service : TESSIER SERVICES D'EXPOSITIONS Contact : Mireille Tessier 1-800-760-9488 / mireille@brunotessier.com

• No C.O.D

• The Lévis Centre des congrès and the organizing committee will not be held responsible for any losts and/or damages prior, during or after the convention.



# FRIDAY, OCTOBER 22 5 PM - 10 PM

8 PM

booth installations cocktail reception

# **SATURDAY, OCTOBER 23**

8 AM	breakfast, registration & exhibition hall visit
8:30 AM - 5 PM	conferences & exhibition hall visit
5 PM - 6 PM	cocktails in exhibition hall
7 PM	dinner and special event

# **SUNDAY, OCTOBER 24**

8 AM 8:30 AM - 2 PM 3 PM breakfast, registration & exhibition hall visit conferences & exhibition hall visit booth dismental

Program may be subject to changes without notice.

To respect all sanitary measures, the Lévis Centre des congrès and organizing committee are continuously up to date with regulations and will adjust to any eventual changes.

# **Important dates**

# Please make sure to respect all cut-off dates so you do not miss anything!

April 26	fidelity rate
July 26	penalty free cancellation
July 30	corporate video submission*
August 2	high resolution ad submission*
September 6	representative registration
September 13	saturday evening ticket
September 13	room reservation

\*If applicable, details upon request.